



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Issue Date: June 17, 2016

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Posting No.: 173-16

☐ Interested individuals who meet the stated requirements

TITLE: Crew Supervisor, Building Maintenance Programs **SALARY:** \$47,107.07-\$66,514.31

LOCATION: South Woods State Prison, Maintenance Unit – Bridgeton, NJ

JOB DESCRIPTION: Under direction of a Business Manager, an Operating Engineer, or other supervisory official in a state department, institution, or agency, has charge of building maintenance programs and activities, including painting, masonry, carpentry, plumbing, plastering, steamfitting, and in some instances, building construction, grounds keeping, and automotive maintenance work; does related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience in work involving the inspection, repair, and maintenance, of household, office, and buildings, including their equipment, appliances, machinery, and furnishings.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

PLEASE INCLUDE RESUME, POSTING TITLE AND NUMBER, *AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN July 1, 2016.

Forward Response To:

Jennifer Caignon, Manager, Human Resources
Regional Personnel Services, Region 9
South Woods State Prison
215 Burlington Road South
Bridgeton, NJ 08302

Emailed resumes are to be sent only to:

Jennifer.Caignon@doc.nj.gov